

Homeowner Amenity Privilege Transfer Form

Instructions: This form must be completed in its entirety and returned to customer care@havencm.com in order for amenity access privileges to be granted to any tenant. The form must be completed and signed by the owner(s) of the subject property. Signatures of agents or property managers acting on behalf of the owner will not be accepted unless accompanied by a properly executed Power of Attorney document granting specific authority to sign the Owners' names for this purpose. Upon acceptance of this properly completed document, the owner's use of the community's facilities is forfeited. If additional/replacement cards are needed, fees may apply.

Agreement made this date _____ between _____ the owners of the property located at: _____ (property address)

And their lawful tenants (names of all tenant residents must be listed below):

- a. _____ b. _____
- c. _____ d. _____

1. Owners of the Property, by their signatures below, attest the existence of a lawful tenancy with effective dates beginning (date) _____ terminating (date) _____. Tenant may only use the facilities during the lease terms; upon termination of the lease all privileges are immediately terminated. If length of tenancy is month to month or of an indefinite duration, this Assignment will only be effective for a three (3) month period and after that must be renewed.
2. By signing and executing this form, I(we) acknowledge that I(we) am(are) transferring my(our) rights and privileges to the use and enjoyment of the amenities within the community to my(our) tenants.
3. Upon this transfer, I(we) acknowledge that my(our) amenity access cards will be deactivated as of the date of such transfer.
4. A Tenant who is designated as the beneficial user of the Resident's Recreational Facilities Access Cards shall be entitled to the same rights and privileges to use the Recreational Facilities as the Owner.
5. By signing and executing this form I(we) acknowledge that I(we) will be responsible for the department of their respective Renter
6. By signing and executing this form I(we) acknowledge that nothing in this form has any effect on my/our responsibilities as the Owners of the Property to timely pay all Homeowner's Association fees and special assessments.
7. Tenants shall be subject to such other rules and regulations as the community may adopt from time to time.

Please check if you need an access card

_____ Yes, I am requesting a replacement access card for the community amenities sent to the address above. I know the cost for the card will be applied to my account.

Homeowner Email

Homeowner Phone Number

Homeowner Signature

Date

Please email this form to customer care@havencm.com